

# Birmingham Council of Faiths

## Proposed Constitutional Change for the Appointment of Trustees

The AGM is asked to approve the following constitutional changes

a) **Change to para 16.2 of the Constitution to read:** The Trustees shall ~~consist of up to six Senior Advisors, nominated by the Management Committee by such procedures as it sees fit, with the addition of each year's Chair, Vice Chair and Advisory Chair.~~ **be nominated to the Management Committee for as long and by such procedures as it sees fit.** These have the legal responsibility of **overseeing financial affairs and** ensuring that BCF is administered in accordance with **its objects and** the **legal** requirements of the Charity Commission.

Wording to be deleted is crossed out; wording to be added instead is in red. At the October committee meeting, you will need to pass Procedure 12 as the guidance on Trusteeship for BCF. That is set out below:

*Formerly Trusteeship has automatically followed on appointment as Senior Advisor and election of Chairs. In view of the important constitutional role that Trustees play in "overseeing financial affairs and ensuring that BCF is administered in accordance with its objects and the legal requirements of the Charity Commission", it now seems important that Trustees should be appointed directly by the Management Committee and advise it accordingly. This change will be reflected broadly in new wording in the Constitution. More detailed arrangements shall be as follows.*

- 1. There should be a maximum of seven and a minimum of five Trustees, who will be required to attend Management Committee meetings.*
- 2. Trustees should be appointed according to the published guidance of the Charity Commission and reflect a broad spectrum of experience and outlook.*
- 3. While they will include a majority chosen from the membership of the Management Committee, other methods of selection (including advertising a vacancy) from those not already in membership may be used to achieve diversity and breadth of viewpoint.*
- 4. New appointments shall be for one year initially and may be renewed, by agreement between the Trustee and the Committee, for a further two years.*
- 5. Two Trustees should stand down by rotation before each AGM from 2020 onwards but may be reappointed for a further term of three years. Thereafter they shall resign but may be eligible for reappointment in a subsequent year.*
- 6. Appointments and resignations shall be announced and ratified at the AGM.*
- 7. Arrangements for resignation and removal of Trustees shall be according to Para 8 of the Constitution on Membership*

8. *New Trustees will be expected to familiarise themselves with the Charity Commission document on Trustee duties, currently available online at <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>*

9. *It will be the duty of a designated Trustee to keep in touch with the Charity Commission and keep them updated annually with BCF's details.*

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